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Teatown Lake Reservation Position Description: Facilities Maintainer

Title: Facilities Maintainer

Supervisor: Director of Facilities and Administration

Summary of Position: Responsible for the day-to-day maintenance and upkeep for the facilities and grounds at Teatown Lake Reservation. Must be flexible, as daily requirements may change as needs arise. Should be well-organized; have a positive, solutions-oriented attitude; and be a team player. Ability to lift 50 pounds. Clean driving record. Tasks will include but are not limited to the following:

Grounds:

- Landscaping, including mowing, weed-whacking, hedge trimming, planting, shrub removal.
- Fence repair, deck repair, and other assorted carpentry.
- Trash removal, clean-up, litter pick-up and removal.
- Snow removal including shoveling, salting/sanding, plowing, snow-blowing.
- Chain-sawing and small/medium tree work
- Raking/blowing yard waste, clippings, and leaf removal
- Shoveling and drainage repair
- Tractor work

Facilities

- Janitorial, custodial, and porter services
- Party/event set-up, breakdown, and clean-up
- Light electrical and plumbing work
- Light painting
- Light carpentry, construction, and demolition
- Moving/storage activities
- Parts and supplies requisition and pick-up

This is a full-time, hourly position, available immediately; 40-hour work week including lunch. Hourly compensation: \$15 to \$20/hour, commensurate with experience. Excellent benefits and paid vacation/sick leave. Must work 8 hours per day including 1-hour lunch, 5 out of 7 consecutive days per week, and may include weekends. During snow season, may be called in after hours for snow removal duty. To apply: send résumé and cover letter by October 29 to: Director of Facilities and Administration: asorkin@teatown.org. No calls, please.

Teatown's mission is to inspire our community to lifelong environmental stewardship

