



## Manager, Foundation and Corporate Relations Part-Time

Blythedale Children's Hospital is currently looking to hire a part-time Manager, Foundation and Corporate Relations who will be responsible for the overall development and maintenance of the hospital's foundation and corporate giving program and activities. The Manager directly engages with and provides strategic support for grant identification, cultivation, solicitation, and stewardship. The Manager works collaboratively with hospital executive and program leadership to facilitate funding opportunities. The Manager designs the process and tracking for funding opportunity management. They oversee grant deliverables and funder development activities. The Manager also oversees the hospital's Corporate Partner program, cultivating relationships with businesses to develop opportunities for corporate volunteer engagement and grant making.

**Requirements:** A Bachelor's Degree or equivalent combination of experience and education, with three to five years grant writing experience with a track record of success securing 5, 6, and 7 figure grants preferred. The successful candidate will possess the ability to manage the grantmaking pipeline including identifying and cultivating prospective funders, preparing grant applications/proposals and have a working knowledge of state and federal grantmaking processes.

At Blythedale Children's Hospital, we are proud of our exceptional staff and their dedication to medically complex children and families. We believe that the best outcomes happen when people of varied backgrounds and experiences are able to be their authentic selves. Building a culture that embraces diverse thoughts, beliefs, and perspectives is our commitment to our staff, our patients, and the families we serve.

EOE. If you are interested in joining our team,  
please email your cover letter and resume to: Lisa Koch, Vice President of Development at:  
[LKoch@Blythedale.org](mailto:LKoch@Blythedale.org)

Visit us at: [www.Blythedale.org](http://www.Blythedale.org)

The salary range is \$60,000 – \$67,000.